



2019 Spring Conference ■ April 4–6

Hilton Norfolk The Main • 100 East Main Street, Norfolk, VA 23501 • (757) 763-6200

Conference Registration Form

9.0 MCLE credit hours

Registration/Fees Deadline: Thursday, March 14

Name _____ First-time attendee Speaker

Preferred name for name tag, if different from above. _____

Locality/Firm _____

Phone _____ Email _____

Please list any food allergies or special dietary requirements. _____

Register Online

Complete your registration online at lgava.org. You may pay online with a credit card (MasterCard, Visa, AMEX, or Discover), or register online and follow up with a check (payable to LGA) or purchase order number. Call (804) 249-2241 for assistance.

Register by Mail

Mail your completed registration form with payment to:
LGA, 2924 Emerywood Parkway, Suite 202, Richmond, VA 23294
Please make sure your organization has this new address on file.

Register in Person

Walk-in registrations will be accepted on the day of the conference and will be considered late registrations.

Deadlines

Hilton Norfolk The Main reservations March 1
Conference MCLE registration and payment March 14
Social Event registration and payment March 28

Guest Registration

The **GUEST REGISTRATION FORM** and payment instructions are available at lgava.org. Please complete a separate form for each guest.

Cancelations

See payment and cancelation information online at lgava.org.

Hotel Reservations

Make lodging reservations directly with the hotel. See lodging & parking information at lgava.org.

Fees

FULL REGISTRATION includes all social events listed below and MCLE sessions. NOTE: To help us place accurate food and beverage orders, please check the social events that you plan to attend.

- Thursday Opening Night Party
- Friday Banquet Luncheon
- Friday Hospitality Suite
- I will not attend any social events.

- Active/Associate Member \$425
- Individual Member \$335
- Non-Member \$500
- Exhibitor \$450

Sub total _____

PARTIAL REGISTRATION If you cannot attend the full conference, you may register for individual days/events. Fees below do not apply to full registrations.

Thursday Only

- 3.0 MCLE \$175
- Opening Night Party \$50

Friday Only

- 3.0 MCLE \$175
- Banquet Luncheon \$50
- Hospitality Suite \$15

Saturday Only

- 3.0 MCLE \$175

Sub total _____

HANDOUTS Hard copy sets available for \$30 per set. Handouts can also be downloaded free of charge prior to and during the event.

_____ Set(s) of hard copy handouts x \$30 **Sub total** _____

LATE FEES (also applies to walk-ins)

- MCLE registration received after March 14 \$50
- Social event registration received after March 28 \$20

Sub total _____

TOTAL _____

Payment Options

- Check enclosed (payable to Local Government Attorneys of Virginia or LGA)
- PO # _____
- Credit Card (available at lgava.org only)

Need assistance?

- Online Registration
 - Membership in LGA
 - Special services, facilities, or dietary considerations
- Contact **Zach Eisenman** at (804) 249-2241 or zach@eameetings.com

VISIT US AT LGAVA.ORG