

# Legal Skills Conference

OMNI RICHMOND HOTEL • RICHMOND, VA • OCTOBER 18, 2019

## Presented by the American Bar Association's Government and Public Sector Lawyers Division

*Cosponsored by the ABA Section of Criminal Justice, Local Government Attorneys of Virginia, Inc.,  
the Office of the Virginia Attorney General and the Virginia Indigent Defense Commission*



Expert faculty will provide practical information and strategies to sharpen legal skills at this interactive CLE conference. Attendees will participate in exercises with faculty guidance.

9:00-10:00am

### Better Legal Writing

A well-written legal document is one of the most important tools in a lawyer's arsenal. The goal is to create a clear and concise document that is easily understood. This session will teach five important tips and attendees will try their hand at editing short pieces of legal writing.

10:15am-12:15pm  
Concurrent  
Sessions

### Excel at Deposition

After a panel discussion examining common deposition tactics and hazards, attendees will break into small groups to work with faculty who will role play portions of a deposition to illustrate the following topics: obtaining comprehensive answers, objecting and dealing with disruptive opposing counsel, preventing evasive answers, obtaining admissions/theory testing, and using exhibits.

### How to Talk to Kids: Interview Strategies for Criminal Justice Practitioners

Communicating well with children and adolescents is critical to effective information-gathering and legal representation. This presentation will review the developmental bases for adolescents' different response styles and present practical strategies to support productive interactions and communication.

1:30-2:30pm  
Concurrent  
Sessions

### Negotiation Skills

Using a real-life scenario, faculty will provide an overview of the art of negotiation including preparation strategies, tried and true tactics to improve bargaining position and the role of effective correspondence and memorialization. After a panel discussion, attendees will break into small groups to examine specifics of a hypothetical negotiation.

### Negotiation Tactics for Criminal Justice Practitioners

Criminal justice practitioners need effective negotiating skills when communicating with opposing counsel. Learn from a Public Defender and a Commonwealth Attorney about the practical steps necessary to negotiate productively.

2:45-4:45pm

### Ethical Red Flags for Government Lawyers

Using an entertaining, interactive format, this program focuses on the unique ethical issues confronted by government lawyers. Expert panelists dramatize illustrative hypothetical scenarios followed by a discussion session after each hypo. Program topics include: special conflicts of interest for former and current government lawyers, trial publicity, responsibilities of supervisory lawyer, organization as a client, client with diminished capacity, and more.

Friday, October 18, 2019 @ Richmond Omni Hotel, 100 S. 12th Street, Richmond, VA 23219

Presented by the American Bar Association's Government and Public Sector Lawyers Division (GPSLD)

## CONFERENCE AGENDA

- ◆ 8:15-8:40am: Registration/Check-in
- ◆ 8:40-8:55am: Welcome Remarks
- ◆ 9:00-10:00am: Better Legal Writing
- ◆ 10:15am-12:15pm: Concurrent Sessions  
(Circle one)
  - \_ Excel at Deposition
  - \_ How to Talk to Kids: Interview Strategies for Criminal Justice Practitioners
- ◆ 12:15-1:15pm: Conference Luncheon
- ◆ 1:30 - 2:30 pm: Concurrent Sessions  
(Circle one)
  - \_ Negotiation Skills
  - \_ Negotiation Tactics for Criminal Justice Practitioners
- ◆ 2:45-4:45pm: Ethical Red Flags for Government Lawyers

## REGISTRATION FEES

**Conference Luncheon Included - Generously Sponsored by the Local Government Attorneys of Virginia, Inc.**

**\$190: General Public**

**\$175: ABA members and government lawyers**

**\$155: GPSLD members and members of co-sponsoring entities**

**\$50: Law students**

## PAYMENT

We encourage online registration at [governmentlawyer.org](http://governmentlawyer.org). If you prefer to use this form, please complete and send by regular mail or fax to 202-662-1751. You can also call Alison Hill at 202-662-1024 if you would like to process your credit card payment over the phone. (In order to protect credit card information, we no longer accept credit card payments via email.)

Enclosed is a check payable to the American Bar Association

Please charge \$\_\_\_\_\_ to my Visa / MC / American Express

(CIRCLE ONE)

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Name of Cardholder (if different from registrant):  
\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*There are a limited number of financial scholarships available. For further information, please contact Alison Hill at 202-662-1024 or [alison.hill@americanbar.org](mailto:alison.hill@americanbar.org).

## REGISTRATION INFORMATION

Space is limited-register today!

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Office: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

You must provide a valid email address to receive CLE credit.

**Please send completed form to Alison Hill:**

American Bar Association  
Government and Public Sector Lawyers Division  
1050 Connecticut Avenue, NW, Suite 400  
Washington, DC 20036  
FAX: 202-662-1751

Please check here if you need special assistance due to a disability

**Questions?** Please contact Alison at 202-662-1024 or [alison.hill@americanbar.org](mailto:alison.hill@americanbar.org).

Visit [www.governmentlawyer.org](http://www.governmentlawyer.org) to register online, for panelist list or for more information.



AMERICAN BAR ASSOCIATION

Government and Public  
Sector Lawyers Division

**Cancellations:** The Government and Public Sector Lawyers Division regrets that cancellations cannot be accommodated. However, upon notification to the Division, a substitute will be permitted to take the place of a registrant.

**MCLE Credit:** The ABA will seek 6.0 hours of CLE credit including 2.0 hours of ethics credit for this program in 60-minute states and 7.2 hours of CLE credit including 2.4 hours of ethics credit in 50-minute states. Credit hours are estimated and are subject to each state's approval and credit rounding rules. Please visit the program website <https://www.americanbar.org/events-cle/mtg/inperson/364121196/> or visit [www.americanbar.org/mcle](http://www.americanbar.org/mcle) for general information on CLE at the ABA.

To obtain credit, attendees must attend four sessions.